

APPENDIX C

Acceptable Computer Use Agreement

I understand that use of the school's computer equipment, network, e-mail and world wide web services is a privilege, not a right. I agree to respect the following:

- a) I will comply with the Department of Education's Policy 311 – *Information and Communication Technologies Use* (<http://www.gnb.ca/0000/pol/e/311A.pdf>).
- b) I will not spread computer viruses intentionally or access or make changes to systems or files that are not mine (i.e. hacking). This is illegal.
- c) I will not create, access, store, print or send threatening or obscene messages or any other material that is likely to humiliate or offend.
- d) I will not use free/anonymous e-mail accounts (such as Hotmail) using the school's network or equipment.
- e) I will not download games, large files or pictures or use chat rooms without permission.
- f) I will not send unsolicited bulk information (SPAM).
- g) I will not give out information about myself or other people, such as password, name, address, telephone number, age, sex or photo.
- h) I understand that if I do not respect these rules I may lose my computer privileges and/or face other disciplinary actions.

Student's Name (print): _____

Student's Signature: _____ Date: _____

I have read and understand the above.

I accept responsibility for the actions of my child while he/she uses the school's computer network and equipment. I understand that my child's access to the school's computer network and equipment may be denied/revoked if he/she fails to comply with this agreement.

I will not hold the school district or the Province of New Brunswick responsible for my child's access of materials acquired through the school's network/Internet connection or other use of ICT, given reasonable precautions by school personnel to supervise student ICT use.

Parent/Guardian's Signature _____ Date: _____

Office use only	
User name: _____	Password: _____

APPENDIX B: POSTING AND RELEASE OF STUDENT INFORMATION Grades 9-12

In an effort to enhance communication with parents, guardians and students, ASD-S has initiated the PowerSchool Public Portal. This will allow parents, guardians and students to view current student attendance data, detailed course descriptions, school bulletins, and updates from the teacher in a secure online environment.

Student information that may be accessible by parents and students will include student assessment results, attendance, historical grades, school contact information and school-related events & notifications. You will only be able to view information for a student or students for whom you have been issued a Student Access ID and password by the School Administration.

Please note: While stringent security protocols are enforced to mitigate the risk of unintentionally exposing student information to the internet, any information hosted on websites or e-mailed has the potential to be viewed/accessed by other Internet users. Parents and students are advised to consider this possibility and strictly adhere to the *Acceptable Computer Use Policy* guidelines.

Please sign and return this form to the School Administration to indicate your wish to access your student's information in an online environment. Note: You will only be provided the access codes and passwords if your name was listed as a contact on the information sheet returned earlier this school year.

I agree that my child's information be used for the above-described purpose.

I have read and understand the information above regarding the release of information about my child.

Student(s) name(s): (You only need to complete one form, even if you have multiple students at SJHS)

SJHS will contact you directly to provide Access IDs and passwords. Please provide the email address you would like the information sent to (please print clearly):

Your Name:

Signature:

If you have questions about this initiative, please feel free to contact the school at 658-5358. For further information regarding the Department of Education's policy on internet usage, please refer to the Information and Communication Technologies Acceptable Computer Use Policy (Policy 311- <http://www2.gnb.ca/content/dam/gnb/Departments/ed/pdf/K12/policies-politiques/e/311A.pdf>).

The policy is posted on the Department of Education's website at:
<http://www2.gnb.ca/content/gnb/en/departments/education/k12/content/policies.html>