



SJHS PSSC Meeting Minutes

Date: Wednesday, February 17, 2021

Location: Skype - Virtual Meeting

Begin: 5:30 pm End: 7:00

Member	present	Member	present
Lori Wall (principal)	Y	Leta Dineen	Y
Martina Shannon (teacher rep)	regrets	Sue Hemmings (chair)	Y
Heather Gillis (DEC rep)	Y	Jessica Martin	
Kathy Dumouchel		Wendy Corscadden	Y
Emily English (secretary)	Y	Stewart White (SRC)	Y
Heather Stephen	Y	Charmaine Logan	Y
Glen Hicks	Y		

Agenda:

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1. Welcome
2. Approval of agenda
3. Approval of minutes
4. Student Report
5. Teacher Report
6. Principal's Report
7. PSSC budget:
 - a. Discussion
 - i. Based on the discussion on Basecamp, buying some signage seems to be the most popular idea. Do we have any other suggestions?
 - ii. Summary of the quote from Kathy:
 - iii. Rolling banner with stand is \$275.00
 - iv. 20 ft x 4 ft banner with grommets top and bottom is \$400
 - v. 6 ft x 3ft logo/ mascot - full colour, router cut to shape with stand is \$200
 - vi. all prices do not include taxes and may be subject to change
 - b. Vote on items to purchase
 - c. Actions items and volunteers
8. Teacher Appreciation:
 - a. Discussion
 - i. Based on the discussion on Basecamp we have 4 ideas:
 1. Treat bags
 2. Sankara lunch boxes - \$12.00 x 85 = \$1020.00
 3. Catered sandwich lunch - volunteers package / wrap sandwiches - Sue will call Jeremiah's and Zesty Lemon for prices
 4. Home cooked meals made and packaged by parent volunteers
 5. Draws

6. Other suggestions: Aren't thought a thank you card with a note would be nice (85 / 9 = 9 or 10 notes each - family)

ii. How will we pay for this?:

1. Donations from SJHS parents - Sue will talk to Lori about how to reach parents and how to collect money - email, Twitter?

a. Can we use School Cash Online to collect money?

b. Donation due date?

c. Donations collected above what is required?

iii. What day would we like to do this?

iv. Vote

v. Action items: Who can help and how?

9. Other business

1. Agenda item: Welcome

Speaking points:

- Quorum met.

2. Agenda item: Approval of Agenda

Speaking points:

- Suggest order changes to accommodate that those that must leave early.
- Heather and Wendy made motion to approve agenda.

3. Agenda item: Approval of minutes

Speaking points:

- Motion to approve given by: Wendy and Heather

4. Agenda item: Student Report

Speaking points:

- Stewart gave updates on January events
- Events: teacher appreciation week including treats to teachers
- Selling matchimals this week
- Feb and March – no changes from last months report
- Stewart provided comments on grad class events and outlook on upcoming months
- PSSC offered positive comments on the video for Open House.

5. Agenda item: Principal's report

- Assessment Week: Grade 9/10 wrote their assessments in chunks the week before formal assessment week, and had the ability to obtain extra help the next week if required. Grade 11/12 wrote mainly Science and Math during the dedicated week; left up to individual teachers to determine the format of the assessment. The process worked well; looking like the June assessments will look similar.
- Laptops: Still 23 students without laptops.
- Graduation: Similar format to last year, on the front steps of the school. Every event requires an operation plan for COVID-19; there will be no formal Grand March or Prom. The school may look to the Grad Class parents for donations of red geraniums for the steps. Looking at the potential to do it over one day instead of two, with an earlier start time. The Virtual Graduation will be produced again this year – very positive feedback received after last year. Definitely doing lawn signs for the Grads again this year; communication will be forthcoming to the Grad Class parents to set expectations, etc.

- Teacher Appreciation: The week went really well!

Discussion/Questions:

- Committee being organized of Grade 12 parents to help out with Graduation? Still in the preliminary stages, but more information will follow. Charmaine, Sue and Glen volunteered to help out if parent involvement is required for planning/organizing Graduation.
- Feedback from Graduation last year was all very positive: allowed more family members and friends to attend; allocated more time for each Graduate, making it a celebration of each individual; definitely more memorable.
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Agenda item: Teacher appreciation

Speaking points:

- Lori voiced that it would be best to focus on something small and simple avoiding the need to ask for financial contributions from parents.
- Suggested coffee and treat plus a couple of gift cards for a draw.
- Actions:
 - Emily and Sue and Charmaine can help package at SJHS.
 - Plan for Friday next week – Sue to give Lori a note to let them know
 - Gift cards to be in a gift basket (2 small baskets to be drawn that day)
 - Sue will arrange for the coffee and treats.
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6. Agenda item: PSSC Budget

Speaking points:

- Lori approves of the signage as researched by Kathy
- Other option is a wooden version of the vita vitalis logo to be commissioned. Lori has details on that. Additional PSSC funds can be allotted for that.
- Move to vote on purchasing the signage as researched: Motion: Unanimously voted on by members present.
- Kathy to connect with Lori regarding the purchase.
- Glen suggested a digital frame be developed for grads to use. Lori to ask Maryann Lewell about her experience.

7. Other Business

- DEC Update – Heather Gillis
- Feedback was very positive overall on virtual parent teacher!

- DEC has petitioned the City of SJ for priority plowing of sidewalks in areas where courtesy bus routes have been eliminated this year. Conversations are continuing.
- Open House videos were awesome for all 4 of the city high schools!
- Capital projects for 2021/22 have been finalized. SJHS received capital funding for a new elevator, as well as replacement of windows in the plaza area.

Vaping – added by Leta

- Feedback has been received about students vaping in the bathrooms, specifically in the 1st floor girls' washroom. With the reductions in washroom capacity due to COVID-19, it causes a back log of students looking to wash their hands before lunch, etc. Discussion around what the school is able to do. Lori does regular walkabouts/check ins. The school is very aware of the problem, but has to be able to catch the students in the act before being able to provide consequences. The consequence to being caught is suspension. Lori indicated that they had previously looked into having Dept of Public Safety come in for visits and issue tickets to students (they are under age to purchase/possess); this department is busy with COVID enforcement at this time to be able to come in and enforce.

Next Meeting:

Wednesday, March 31 at 5:30pm. If we are still in the orange recovery level, it will be virtual. Sue will confirm prior to the meeting.